

## Proposed Budget

## **PORCUPINE CREEK RANCH ISD**

<b>PORCUPINE CREEK RANCH ISD</b>	
Budget Hearing Information	
PO Box 252 Jackson, WY 83001 760-835-0918	<b>Location:</b> 3200 E Wildhorse Rd, Jackson, WY 83001 <b>Date:</b> 5/24/2022 <b>Time:</b> 6:00 PM
Teton County	<b>Budget Prepared by:</b> Anne Marie Trawick

**S-A BUDGET MESSAGE**

W.S. 16-12-403 ( c )

Our budget needs remain the same as in previous years, but the cost of maintaining our roads and water system has increased. We continue monitoring our District roads to make repairs caused by winter snow and spring/summer run offs and rain. We did pass a motion to charge \$50.00 per month for renters using our district roads in our May, 2021 Annual Meeting. We continue to accumulate monies flagged to make improvements on our 20 year old water system. We have been able to keep repairs to a minimum to date. We have budgeted to accumulate \$13,500.00 per year barring no repairs are needed. We do have the cost of the propane and the propane tank located at the Spring. We have had discussions recently about exploring pricing for a community well, adding another holding tank at the Spring and how we will fund the new construction. We have concerns about our Spring source, the water supply, and possibly adding more residents as new owners build on their properties. We also have concerns about replacing water lines as we have fought breaks in our lines that can be quite costly. We do have sufficient funds in our road budget to bring in base and grade and roll our roads this summer. Additionally, we pay annually for road access to our properties through our District Funds for road maintenance and snow plowing. We are given a notice of any increase for this maintenance in October of each year.

Our Board is proposing the budget remain the same for the upcoming 2022-2023 Budget Year.

**S-B                    RESERVE DESCRIPTION**

N/A

S-C

Does the district have regular office hours exceeding 20 hours per week?

No

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?

## Teton County Clerk

How and where are the notices of meeting posted for the public?

Jackson Hole News and Guide

Where are the public meetings held?

3200 E. Wildhorse Rd, Jackson, WY 83001

## PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$11,311	\$20,213	\$20,626	\$20,626
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$72,373	\$72,973	\$82,154	\$82,154
S-5	<i>Amount requested from County Commissioners</i>	\$31,676	\$31,676	\$31,676	\$31,676
S-6	<b>Additional Funding Needed :</b>			\$0	\$0
REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$31,676	\$31,676	\$31,676	\$31,676
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$0	\$600	\$1,200	\$1,200
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$31,676	\$32,276	\$32,876	\$32,876
FY 7/1/22-6/30/23					
EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$298	\$316	\$250	\$250
S-18	<b>Operations</b>	\$10,913	\$19,797	\$20,276	\$20,276
S-19	<b>Indirect Costs</b>	\$100	\$100	\$100	\$100
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$11,311	\$20,213	\$20,626	\$20,626
DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$40,697	\$40,697	\$49,278	\$49,278
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total Reserves (a+b+c)</b>					
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total to be added (a+b+c)</b>					
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

*Budget Officer / District Official (if not same as "Submitted by")*

Date adopted by Special District

**DISTRICT ADDRESS:** PO Box 252  
Jackson, WY 83001

**PREPARED BY:** Anne Marie Trawick

**DISTRICT PHONE:** 760-835-0918

## Proposed Budget

PORCUPINE CREEK RANCH ISD  
NAME OF DISTRICT/BOARD

FYE 6/30/2023

### PROPERTY TAXES AND ASSESSMENTS

R-1 **Property Taxes and Assessments Received**  
 R-1.1 Tax Levy (From the County Treasurer)  
 R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
4001	\$31,676	\$31,676	\$31,676	\$31,676
4005				

### FORECASTED REVENUE

R-2 **Revenues from Other Governments**  
 R-2.1 State Aid  
 R-2.2 Additional County Aid (non-treasurer)  
 R-2.3 City (or Town) Aid  
 R-2.4 Other (Specify)  
**R-2.5 Total Government Support**  
**R-3 Operating Revenues**  
 R-3.1 Customer Charges  
 R-3.2 Sales of Goods or Services  
 R-3.3 Other Assessments  
**R-3.4 Total Operating Revenues**  
**R-4 Grants**  
 R-4.1 Direct Federal Grants  
 R-4.2 Federal Grants thru State Agencies  
 R-4.3 Grants from State Agencies  
**R-4.4 Total Grants**  
**R-5 Miscellaneous Revenue**  
 R-5.1 Interest  
 R-5.2 Other: Specify Renters Fee/Rd Maintena  
 R-5.3 Other: Additional \_\_\_\_\_  
**R-5.4 Total Miscellaneous**  
**R-5.5 Total Forecasted Revenue**

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
4211				
4237				
4237				
4237				
	\$0	\$0	\$0	\$0
4300				
4300				
4503				
	\$0	\$0	\$0	\$0
4201				
4201				
4211				
	\$0	\$0	\$0	\$0
4501				
4500		\$600	\$1,200	\$1,200
	\$0	\$600	\$1,200	\$1,200
	\$0	\$600	\$1,200	\$1,200

R-6 **Other Forecasted Revenue**  
 R-6.1 a. Other past due as estimated by Co. Treas.  
 R-6.2 b. Other forecasted revenue (specify):  
 R-6.3 \_\_\_\_\_  
 R-6.4 \_\_\_\_\_  
 R-6.5 \_\_\_\_\_  
**R-6.6 Total Other Forecasted Revenue (a+b)**

4004				
4500				
4500				

# Proposed Budget

PORCUPINE CREEK RANCH ISD  
NAME OF DISTRICT/BOARD

FYE 6/30/2023

## CAPITAL OUTLAY BUDGET

**E-1 Capital Outlay**  
 E-1.1 Real Property  
 E-1.2 Vehicles  
 E-1.3 Office Equipment  
 E-1.4 Other (Specify)  
 E-1.5 \_\_\_\_\_  
 E-1.6 \_\_\_\_\_  
 E-1.7 \_\_\_\_\_  
 E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

**E-2 Personnel Services**  
 E-2.1 Administrator  
 E-2.2 Secretary  
 E-2.3 Clerical  
 E-2.4 Other (Specify)  
 E-2.5 \_\_\_\_\_  
 E-2.6 \_\_\_\_\_  
 E-2.7 \_\_\_\_\_  
**E-3 Board Expenses**  
 E-3.1 Travel  
 E-3.2 Mileage  
 E-3.3 Other (Specify)  
 E-3.4 \_\_\_\_\_  
 E-3.5 \_\_\_\_\_  
 E-3.6 \_\_\_\_\_  
**E-4 Contractual Services**  
 E-4.1 Legal  
 E-4.2 Accounting/Auditing  
 E-4.3 Other (Specify)  
 E-4.4 \_\_\_\_\_  
 E-4.5 \_\_\_\_\_  
 E-4.6 \_\_\_\_\_  
**E-5 Other Administrative Expenses**  
 E-5.1 Office Supplies  
 E-5.2 Office equipment, rent & repair  
 E-5.3 Education  
 E-5.4 Registrations  
 E-5.5 Other (Specify)  
 E-5.6 Newspaper notifications  
 E-5.7 Postage Stamps- Election  
 E-5.8 see additional details  
**E-6 TOTAL ADMINISTRATION**

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
7002				
7003				
7004				
7005				
7005				
	\$0	\$0	\$0	\$0
7011				
7012				
7013				
7013				
	\$0	\$0	\$0	\$0
7021				
7022				
7023				
7023				
	\$0	\$0	\$0	\$0
7031				
7032				
7033				
7034				
7035	\$226	\$200	\$250	\$250
7035	\$18	\$116		
	\$54			
	\$298	\$316	\$250	\$250

# Proposed Budget

PORCUPINE CREEK RANCH ISD

FYE 6/30/2023

## **OPERATIONS BUDGET**

### **E-7 Personnel Services**

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 \_\_\_\_\_

E-7.5 \_\_\_\_\_

E-7.6 \_\_\_\_\_

### **E-8 Travel**

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3 \_\_\_\_\_

E-8.4 \_\_\_\_\_

E-8.5 \_\_\_\_\_

### **E-9 Operating supplies (List)**

E-9.1 \_\_\_\_\_

E-9.2 \_\_\_\_\_

E-9.3 \_\_\_\_\_

E-9.4 \_\_\_\_\_

E-9.5 \_\_\_\_\_

### **E-10 Program Services (List)**

E-10.1 \_\_\_\_\_

E-10.2 \_\_\_\_\_

E-10.3 \_\_\_\_\_

E-10.4 \_\_\_\_\_

E-10.5 \_\_\_\_\_

### **E-11 Contractual Arrangements (List)**

E-11.1 \_\_\_\_\_

E-11.2 \_\_\_\_\_

E-11.3 \_\_\_\_\_

E-11.4 \_\_\_\_\_

E-11.5 \_\_\_\_\_

### **E-12 Other operations (Specify)**

E-12.1 Snow Plowing/ Road Maintenance

E-12.2 Water Line Repair

E-12.3 Weed Abatement

E-12.4 Propane/tank rental/water filtration

E-12.5 see additional details

### **E-13 TOTAL OPERATIONS**

<b>DOA Chart of Accounts</b>	<b>2020-2021 Actual</b>	<b>2021-2022 Estimated</b>	<b>2022-2023 Proposed</b>	<b>Pending Approval</b>
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220				
7220				
7220				
7220				
7230				
7230				
7230				
7230				
7400				
7400				
7400				
7400				
7450	\$5,578	\$14,199	\$14,676	\$14,676
7450	\$1,197			
7450		\$700	\$700	\$700
7450	\$638	\$1,398	\$1,400	\$1,400
	\$3,500	\$3,500	\$3,500	\$3,500
	\$10,913	\$19,797	\$20,276	\$20,276

# Proposed Budget

PORCUPINE CREEK RANCH ISD

FYE 6/30/2023

## INDIRECT COSTS BUDGET

**E-14 Insurance**  
 E-14.1 Liability  
 E-14.2 Buildings and vehicles  
 E-14.3 Equipment  
 E-14.4 Other (Specify)  
 E-14.5 Surety Bond  
 E-14.6 \_\_\_\_\_  
 E-14.7 \_\_\_\_\_

**E-15 Indirect payroll costs:**  
 E-15.1 FICA (Social Security) taxes  
 E-15.2 Workers Compensation  
 E-15.3 Unemployment Taxes  
 E-15.4 Retirement  
 E-15.5 Health Insurance  
 E-15.6 Other (Specify)  
 E-15.7 \_\_\_\_\_  
 E-15.8 \_\_\_\_\_  
 E-15.9 \_\_\_\_\_

**E-17 TOTAL INDIRECT COSTS**

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
7502				
7503				
7504				
7505	\$100	\$100	\$100	\$100
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				
	\$100	\$100	\$100	\$100

## DEBT SERVICE BUDGET

**D-1 Debt Service**  
 D-1.1 Principal  
 D-1.2 Interest  
 D-1.3 Fees

**D-2 TOTAL DEBT SERVICE**

DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

# Proposed Budget

PORCUPINE CREEK RANCH ISD  
NAME OF DISTRICT/BOARD

FYE 6/30/2023

<b>GENERAL FUNDS</b>				
	<b>DOA Chart of Accounts</b>	<i>End of Year</i>	<i>Beginning</i>	<i>Beginning</i>
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed
C-1	<b>Balances at Beginning of Fiscal Year</b>			
C-1.1	General Fund Checking	\$40,697	\$40,697	\$49,278
C-1.2	Savings and Investments		\$0	
C-1.3	General Fund CD Balance		\$0	
C-1.4	All Other Funds		\$0	
C-1.5	Reserves (From Below)	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	\$40,697	\$40,697	\$49,278
C-2	<b>General Fund Reductions:</b>			
C-2.1	a. Unpaid bills at FYE			
C-2.2	b. Reserves	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	\$40,697	\$40,697	\$49,278
<b>SINKING &amp; DEBT SERVICE FUNDS</b>				
C-3		<b>DOA Chart of Accounts</b>		
		1070		
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed
				Pending Approval
C-3.1	Beginning Balance in Reserve Account ( <i>end of previous year</i> )		\$0	\$0
C-3.2	<i>Date of Reserve Approval in Minutes:</i>			
C-3.3	Amount to be added to the reserve			
C-3.4	<i>Date of Reserve Approval in Minutes:</i>			
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent			
C-3.7	a. _____			
C-3.8	b. _____			
C-3.9	c. _____			
C-3.10	<i>Date of Reserve Approval in Minutes:</i>			
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0
<b>RESERVES</b>				
C-4		<b>DOA Chart of Accounts</b>		
		1090		
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed
				Pending Approval
C-4.1	Beginning Balance in Reserve Account ( <i>end of previous year</i> )		\$0	\$0
C-4.2	<i>Date of Reserve Approval in Minutes:</i>			
C-4.3	Amount to be added to the reserve			
C-4.4	<i>Date of Reserve Approval in Minutes:</i>			
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent			
C-4.7	a. _____			
C-4.8	b. _____			
C-4.9	c. _____			
C-4.10	<i>Date of Reserve Approval in Minutes:</i>			
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0
<b>BOND FUNDS</b>				
C-5		<b>DOA Chart of Accounts</b>		
		1060		
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed
				Pending Approval
C-5.1	Beginning Balance in Reserve Account ( <i>end of previous year</i> )		\$0	\$0
C-5.2	<i>Date of Reserve Approval in Minutes:</i>			
C-5.3	Amount to be added to the reserve			
C-5.4	<i>Date of Reserve Approval in Minutes:</i>			
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent			
C-5.7	<i>Date of Reserve Approval in Minutes:</i>			
C-5.8	Balance to be retained	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0