



## Housing Preservation Program – Application

### Property Information

Property Address: \_\_\_\_\_

Amount Requested from Preservation Program: \$ \_\_\_\_\_

Buyer Down Payment Amount: \$ \_\_\_\_\_

Contract Purchase Price: \$ \_\_\_\_\_ Contract Closing Date: \_\_\_\_\_

The following items must be attached to this application:

- Current appraisal for the property
- Current inspection for the property
- Copy of contract to purchase the property
- Final loan approval from lender

### Household Information

**If you have been prequalified for the Preservation Program in the last 12 months, you may attach your prequalification letter and skip the Household Information and Combined Household Financial Information sections, unless information has changed.**

#### **Applicant**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Are you a US Citizen? \_\_\_\_ Yes \_\_\_\_ No Are you a Lawful Permanent Resident? \_\_\_\_ Yes \_\_\_\_ No

Are you a DACA Recipient with a valid Social Security Number and valid Employment Authorization

Document \_\_\_\_ Yes \_\_\_\_ No

#### **Co-Applicant**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Are you a US Citizen? \_\_\_\_ Yes \_\_\_\_ No Are you a Lawful Permanent Resident? \_\_\_\_ Yes \_\_\_\_ No

Are you a DACA Recipient with a valid Social Security Number and valid Employment Authorization

Document \_\_\_\_ Yes \_\_\_\_ No

**Who will reside in this new home?** \_\_\_\_\_

### Combined Household Financial Information

What is your annual combined household income before taxes? \_\_\_\_\_

What are your current combined net assets (assets minus debts)? \_\_\_\_\_

(Assets are anything you own minus your liabilities)

Do you or a member of the household own any residential real estate? \_\_\_\_ Yes \_\_\_\_ No

If yes, please provide the address: \_\_\_\_\_



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**All households, including those who have been prequalified, must attach the following items, or have current copies on file with the Housing Department:**

- Completed and Current Affidavits of Employment for Local Business
- Full credit report with credit score within the last year
- A copy of your most recent tax returns
- If self-employed, please provide tax returns for the 3 most recent years
- If self-employed, please provide a Year-to-Date Profit and Loss statement
- Verification of Citizenship or Lawful Permanent Resident
- Copies of recent bank statements and investment account statements
- Signed Certification and Oath – Attached to this application
- Homebuyer Education Completion Certificate

**Households applying for the Housing Preservation Program are required to have an updated and verified Intake Form on file with the Housing Department.**

My household has an active, updated, and verified Intake Form on file with the Housing Department  
\_\_\_yes \_\_\_no

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant Signature

\_\_\_\_\_  
Date

## Certification and Oath

I the undersigned hereby affirm and state under oath that the foregoing information I provided to Jackson/Teton County Affordable Housing Department is complete, true, and correct, and that I, the undersigned hereby acknowledge that under Wyoming and/or federal laws I may be subject to civil and/or criminal penalties, including fines and imprisonment or both, for any false statements made herein.

I attest that no member of the qualified household owns residential real estate in Teton County, Wyoming.

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Printed Name of Applicant

Signature

Date

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Printed Name of Co-Applicant

Signature

Date

State of Wyoming            )  
  )ss.  
County of Teton             )

Signed and sworn to before me on \_\_\_\_\_ by \_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

SEAL